

4 June 2014

**Annual Council Meeting  
12 June 2014**

The Council Chamber, Civic Centre,  
Ham Road, Shoreham-by-Sea

**7:00pm**

**ALL MEMBERS OF THE COUNCIL are hereby summoned to attend for the following business:**

**Part A**

**1. Election of the Chairperson**

To elect a Chairperson of the Council until the Annual Meeting of the Council in 2015.

The Chairperson to declare their acceptance of office.

**2. Appointment of the Vice Chairperson**

To appoint a Vice Chairperson of the Council until the Annual Meeting of the Council in 2015.

The Vice Chairperson to declare their acceptance of office.

**3. Declarations of Interest**

Members and Officers are invited to make any declarations of disclosable prejudicial interests that they may have in relation to any items on this Agenda. The declaration should refer both to the nature of the interest as well as its existence.

Members and Officers may seek advice upon any relevant interest from a Legal Officer prior to the meeting.

**4. Confirmation of Minutes**

To approve the minutes of the meeting held on 10 April 2014, copies of which have been previously circulated.

**5. Vote of thanks to outgoing Chairman and presentation of past Chairperson's insignia**

**6. Apologies for absence**

**7. Returning Officers Return of Persons Elected**

To receive from the Returning Officer, the Return of Persons elected as Councillors for the District of Adur held on 22 May 2014, copy attached as item 7.

**8. Items Raised Under Urgency Provisions**

To consider any items the Chairperson of the meeting considers to be urgent.

**9. Announcements by the Chairperson and / or Head of Paid Service**

**10. Elect the Leader of the Council**

To elect the Leader of the Council for a four year term ending at the Annual Council meeting in 2018.

**11. Structure of the Council, confirmation of Delegations and Terms of Reference, Political Balance**

The Council to agree the attached report from the Director for Communities, copy attached as item 11.

**12. Announcements by the Leader**

To receive any announcements by the Leader.

**13. Appointments 2014/15: Appointment of Leader of the Main Opposition, Appointment of Members to Non-Executive Committees and Sub-Committees; Notification of Group Leaders and Representation on Outside Bodies**

To consider a report by the Director of Communities, to include the Leader's recommendation to Council on Appointments to Outside Bodies, attached as item 13.

An updated copy of this report will be circulated prior to the meeting with the information from the Group Leaders.

#### 14. **Calendar of Meetings 2014/15– Adur Local Plan timetable**

Council is informed that there is a slippage in the timetable for some of the studies in the Adur Local Plan therefore there will need to be minor alterations to the 2014/15 meeting schedule as follows:

Cabinet 2 July postponed to 30 September 2014

An additional meeting of full Council on 9 October 2014 (this is in addition to the scheduled meeting to be held on 23 October 2014).

For transparency of decision making, that the Council agrees that the consideration of matters relating to the Adur Local Plan should be reserved to the Adur Cabinet, save for any minor amendments or updates, which may be considered by the Joint Strategic Committee.

#### **Recommendation** that Council

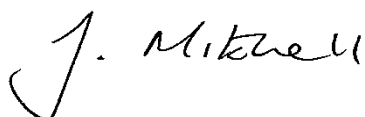
(i) agrees that the consideration of matters relating to the Adur Local Plan should be reserved to the Adur Cabinet, save for any minor amendments or updates, which may be considered by the Joint Strategic Committee.

(ii) notes the change of date of the Cabinet meeting from 2 July to 30 September 2014

(iii) agrees to hold an extra-ordinary meeting of full Council on 9 October 2014 to consider the draft Adur Local Plan.

#### **Part B - Not for Publication – Exempt Information Reports**

None.



Director for Communities

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For Democratic Services enquiries relating to this meeting please contact:

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For Legal Services enquiries relating to this meeting please contact:

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**Duration of the Meeting:** Four hours after the commencement of the meeting the Chairperson will require the meeting to consider if it wishes to continue. A vote will be taken and a simple majority in favour will be necessary for the meeting to continue.